CPPS P&C Meeting - 21st October 2014

Meeting opened: 7.08pm

Minutes of last meeting: Accepted -Joy; seconded - Susan J

Apologies: Sue Szalay

Business arising: None

Correspondence: None

Principal's Report:

Leapfrogs parent sessions - issues to be raised
  • parents asked to move on after drop-off in the mornings to allow students to settle more quickly for assembly to begin on time
  • parking/drop-off zone on Riverview Ave
  • Maria G/Janet M to speak at 14/11/14 session re experiences of the process of starting Kindy at CPPS (from a parent perspective)

K-2 playground
  • work starting 12/1/15
  • will be three quarters done before start of term 1, 2015

Enclosing of staircase under Building D
  • will be completed in 2 weeks

Mrs Hewson's farewell from parents
  • Thursday 30/10 6pm-8.30pm
  • P&C note in newsletter, to RSVP by Tues 28/10/14

Staff development day (ICT)
  • iPads being used in classrooms for a variety of learning activities

Mandarin classes
  • going well!

G&T program
  • considering starting a gifted and talented program next year - will be considering various models

New maths syllabus
  • parent forum on Monday night, 27/10/14

Analysis of results from parent survey
  • everyone reads the newsletter
  • need to consider how we deliver information via other means e.g. social media, text messages to parents
Reports

- Newsletter item this week re reports and explanation of grades – there is a need to clarify this information for parents

Showcase:

- Consider making biennial as T4 already very busy for staff
- Alternate years - could have a concert at school? Musical?
- To be discussed further with staff

Principal's position

- If merit selection, may not be finalised before start of next year
- Director will discuss with staff the decisions made re process

Treasurer's report

- Sept 2014 loss $1400 (mainly from uniform shop due to holidays and in buying stock in preparation for kindy orientation day and leapfrogs).
- Jan-Sep $72K profit
- Uniform shop $32K Jan-Sept
- Uniform shop stock value to be determined asap
- Fathers day stall $474 profit with stock remaining for next year
- Canteen $2122 profit
- Balances: General $32K, Canteen $14K, Uniform shop $37K (but $29K owing and payment of $15K for invoices up to July was made today)
- Fete outstanding amts - $150 Ichor Constructions on kebabs (was invoiced last week); $268 Ryde Scouts; $133 face paint from St Aidan's; $180 for gelato; few boxes of drinks left should carry over to Welcome BBQ, 2015

Canteen report (Sharon)

1. Fridge - on 1st day of term drinks fridge had blown fuse as a result of a blackout. This affected all fridges/freezers as they were on the same power point. Loss of stock (about $1300 loss altogether). Replacement fridge also blew up - lost about $60 worth of stock.

2. Rip in lino while putting new fridge in - needs replacing

3. Storm - flooding in ovens, drawers. $100 worth of paper goods lost.

4. Meeting re 2015 menu etc. Has been advertised in newsletter. Should be having biannual meetings incl. principal; menu out second last week of term.

5. Canteen volunteers' Christmas party - Wed 10th Dec
Canteen Christmas party: P&C pays for tea/coffee/dessert plus gift for each volunteer. Approx. $5 - $10 per volunteer. This has never been discussed by previous P&C Committees. However, Sharon mentioned that this was what was done in the past. Propose to contribute to this year’s Christmas party, given that canteen provides majority of P&C funding. Can be reviewed for each year.
6. Leapfrogs

7. *Door monitors* - could executive staff consider having year 5s in term 4 instead of year 6s? Mrs Corben thought this would be a good idea once the year 5s have completed their leadership training.

8. Some Sept *accounts outstanding* - need to be paid before November

Main issue is premises. Need to sort ASAP, incl. power.

**Uniform shop** (Linda)
- Leanne Keller has accepted position on a trial basis (she is also a member of the School Council. This position will become vacant once she is employed).
- Unsuccessful candidates willing to volunteer. Really good response to advertised position and for volunteers.
- Leanne starting Monday 27/10. At the moment, the shop will continue to operate on Mon. & Thurs. If there are changes for next year, the shop will still operate one morning and one afternoon.
- Joy, Renee and Linda emergency volunteers. Three volunteers for Monday, two for Thursday.
- PSSA socks won't be in till end of term.
- Kevin @ Claudine's Clothing is now responsible for special orders directly (e.g. extreme sizing, special fabrics for students with allergies).
- New fabric summer tunics made from thicker material has been approved. Samples are to be made up. 200 day turnaround before they are ready for purchase. We would like them to be available for term 4, 2015.

**Fund raising** (Susan J)
- School banking last term - commission $305.55 ($913 in total this year)
- 2 new volunteers to run next year
- Wine & Cheese evening on Wed 5 November 7pm-9pm school hall. Order forms going home tomorrow. For every ticket sold ($20), $10 to school and also 15% of sales.

**Fundraising** (Linda)
- Carols by Candlelight - St Marks. Proposed date is 1st Sat of December (6/12). Linda in discussion with Peter Greenwood of St Marks.
- Photography - family photos, Linda discussing this as fundraiser
- Considering picnic day combined with packing hampers for underprivileged.
- Showcase raffle - purchase something electronic (iPad?) and sell tickets/draw on night.

**Volunteers Report** (Joy)
- Year 1 Cupcake Day tomorrow - could we get SRC students from years 3-6 to help sell cupcakes if not enough parent volunteers? Judy C to ask Mr Cohen to sort this out as Mrs Corben will be absent.
- Need volunteers for Leapfrogs to distribute/sell uniform packages.
- Jacqui to organise Leapfrogs calendars with help from Barbara & Janet.

General business:
- Supervision from the Mandarin school required for recess period while Mandarin after school classes are running. Parents are not to take on this responsibility. CASS need to cover this. Not school responsibility.
- Need to make CASS students aware not to touch school property e.g. balls etc. (Mrs Corben has already spoken to students about this.)
- 2015 DEC grants have already been processed, so Mandarin school can only apply for 2016 grants.
- Mrs Corben would like to hold a special farewell assembly for Mrs Hewson, to be attended by students.
- BASC (Barbara) - Greek/Mandarin school kids have been using hall toilets when they shouldn't be. Students should be using the one down near Mrs Stevenson's room – students are to be escorted during break time (so no students are to be left in the classroom).
- $23K for 32 iPads plus trolley - decision to fund this for school ASAP.
- Canteen refurbishment: Mrs Corben to investigate whether we can go through someone cheaper rather than current public works company that is used by the school. Warranties/guarantees are to be also considered if the refurbishments are completed by another company. 3 quotes are to be sourced.
- Performing Arts room: needs new doors due to water damage, and would like awning to protect doorway. Agreed to fund up to $5000 from general funds.

Next meeting: Tuesday 18 November 7pm

Meeting closed: 9.30pm