Dear Parents and Carers

More and more, we have the opportunity to record our students participating in a wide range of school events and activities. We celebrate and acknowledge our students’ achievements and enjoyment by taking photographs, videos, voice recordings and work samples of them and using these in classroom activities, board displays, promotional material, PowerPoint presentations, in our Newsletter, on our website, class blogs and our Annual School Report. Additionally, audio recordings, digital and video cameras are used in class by students to develop their technology and creative arts skills.

We are required to have parental permission for children to be included in these photographs. With around 500 children, it is very difficult to exclude children from group shots being taken of events such as excursions, open days, carnivals, band performances, team sports etc. Children like to be included and families like to see their children have published photos!

When we use these photos, videos and work-samples beyond the school (e.g. in the Newsletter, in promotional material, on our website etc), no other information is included that identifies the child. No last names are included unless specific parental permission is obtained. For instance, if a student receives a special honour or achieves outstanding individual success which we are acknowledging.

We seek your help in making manageable our job of taking and using photographs, audio recordings, video footage and work samples. We need every parent to complete and return to school this photography consent form.

Children for whom we don’t receive permission will be listed and excluded from photos taken at school and having their work samples displayed upon the school website. This would be very disappointing for them, I’m sure, and make our job much more complicated. For example, if some band members don’t return the permission form, they would have to step out of photos taken at performances. Members of a winning PSSA team could not be included in the team photo if they did not return the permission form. And so on.

So that teachers taking photos and videos at events or during activities know who does not have permission, we would need to issue a badge or a sticker indicating that the wearer is not to be included in photographs.

In the past, parents and carers have said that they have said “no” to photographs but didn’t really understand the situation. Hopefully, I have explained our reasons for needing your consent and the circumstances in which photos would be taken and used.

If there is a situation which makes giving permission more difficult for you, please feel free to talk to me so that we can perhaps arrive at a solution which works for you and the school.

Your assistance in signing and returning this note by Friday 6th May 2011 would be most sincerely appreciated.

Mrs Anne Hewson
Principal
3 May 2011

Photography and Video Consent Form

Student’s Name: ___________________________ Class: ___________________________

☐ I give permission for my child to have their voice recorded, be photographed, videoed and have work samples displayed during all school activities and for these photos to be used, if selected, for a range of educational and promotional purposes such as those outlined above.

☐ Please exclude my child from all photographs and videos taken by the school.

Parent’s/Carer’s signature: ___________________________ Date: ___________________________